

**L.C. Bird High School PTSO**  
**2018 - 2019 Approved Budget**  
**September 25, 2018**

	<u>2018-2019</u> <u>Budget Details</u>	<u>2018-2019</u> <u>Totals</u>	<u>BUDGET COMMENTS</u>
<b><u>INCOME</u></b>			
Carry over from last year		\$4,000	estimated
Membership Dues Accrual from last year		\$140	from Eng Orientation last year
Membership Dues for Next year (carryover)		\$100	from Eng Orientation this year
Membership Dues		\$2,600	500 budgeted
Miscellaneous Donations		\$500	
<b>Fundraising</b>		<b>\$14,100</b>	
PTSO Capital Fundraiser Campaign	\$4,000		all profit, parent donations
Spiritwear - Cash and Checks	\$4,500		
Spiritwear - Credit Card Charges	\$4,100		
Refreshments during exams	\$1,500		
<b>No-Cost Fundraisers</b>		<b>\$4,120</b>	all profit - no expenses
Recycle Bin	\$600		Goodwill - \$50 a month
Store Cards (Target, Food Lion, etc.)	\$3,000		
50/50 Raffles	\$500		5 home football games this year; 1 before school starts
Working Special Events	\$10		
Other misc income	\$10		
Return Check Recovery, Bank Refunds, etc.		\$10	
Cash Advance Return		\$10	
Other Income		\$10	
<b>TOTAL INCOME</b>		<b>\$25,590</b>	
<b><u>EXPENSES</u></b>			
<b>Fundraising Expenses</b>		<b>\$6,350</b>	pay for items sold & operating expenses
Spiritwear - product purchases	\$5,200		
Other Fundraising expenses	\$100		
PTSO Capital Fundraising Drive Exp	\$150		envelopes, flyers, banners, postcards
Refreshments during exams	\$900		purchase food and drinks
<b>School Programs &amp; Supported Activities</b>		<b>\$7,080</b>	
Handbooks	\$700		to all Freshmen and new parents (650)
Homecoming	\$150		
Ring Ceremony	\$75		
Student Academic Reception	\$250		
Core Values Reception (qtrly)	\$280		\$70 per reception
Junior Marshal luncheon	\$150		
Baccalaureate	\$300		
Work week at the "U"	\$275		
Snacks during SOL testing	\$200		for approx 1,400 students; water, granola, mints
Food for advisory/planning meetings	\$200		food for collating and other work sessions
Other programs	\$4,500		requested by administration during school year

Note: Budgeted funds not spent as indicated before May 31, 2019 may be allocated to Scholarships as approved by the PTSO Board.

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<u><b>EXPENSES</b></u>	<u><b>2018-2019 Budget Details</b></u>	<u><b>2018-2019 Totals</b></u>	<u><b>BUDGET COMMENTS</b></u>
<b>End-of-Year Student Recognitions</b>		<b>\$5,925</b>	
Scholarships	\$5,500		scholarships
Skyhawk Awards	\$400		service/academics awards - gift cards
Enrichment / Community Service	\$25		certificates, pins, etc.
<b>Hospitality</b>		<b>\$2,425</b>	
Welcome Back Teachers -Fall	\$450		funded & donations
Parent Teacher Conferences	\$125		chili luncheon - donations
Holiday Luncheon	\$300		funded & donations
Yearend Teachers Luncheon	\$300		funded & donations
Bus Driver Appreciation	\$100		
Principal Appreciation Week	\$100		
Staff Appreciation Week	\$200		funded & donations
Administrative Staff Appreciation	\$150		
Cafeteria Staff Appreciation	\$100		
Monthly Appreciation	\$200		6 months for ~230 teachers and staff
PTSO Skyhawk of the Month	\$150		paper weights and certificates
Nurses Appreciation	\$50		nurse and assistant
Other hospitality expenses	\$200		meet the principal reception
<b>Credit Card Fees</b>		\$150	
<b>Incorporation Annual Fee</b>		\$25	
<b>Correspondence</b>		\$25	
<b>Beautification</b>		\$200	
<b>Volunteer Signup Software Fee</b>		\$125	
<b>Membership Expenses</b>		\$400	envelopes, cards, stamps, business partners, Big Blue Day
<b>Retirement Gifts for Teachers</b>		\$200	
<b>Paper Products</b>		\$400	
<b>Office supplies</b>		\$100	
<b>Postage</b> (not Baccalaureate, membership)		\$25	
<b>Insurance</b>		\$400	
<b>Website Expenses</b>		\$175	
<b>Auditor Thank you gift</b>		\$50	
<b>Bank Service Charges, Bad checks recovery</b>		\$10	
<b>Cash advance</b>		\$10	
<b>Carryover for next year</b>		\$5,000	
<b>Carryover Memberships for 2018-2019</b>		\$100	from Eng Orientation for next year
<b>Other miscellaneous expenses</b>		\$1,000	
<b>TOTAL EXPENSES</b>		<b>\$30,175</b>	
<b>BALANCE (Total Income - Total Expenses)</b>		<b>-\$4,585</b>	

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