

***L. C. Bird High School
PTSO Meeting Minutes
Sept. 10, 2018***

LOCATION: Library

Meeting called to order at 6:37 PM by Mandy Hamner-Ford

ATTENDEES: Mandy Hamner-Ford, Ken Kelly, Vanessa Mauskapf, Sherry Harris, Michelle Meyer-Ban, Stacy Ban, Tamika Hines, Rosemary Vieira, Sarah Davis, Adrienne Blanton, Richanda Gillam, Koni Patterson, Karen Simard.

General Membership Meeting

Mandy called the general membership meeting to order at 6:37 PM. Mandy officially welcomed Mrs. Blanton to her 1st PTSO meeting as the new principal.

There were no minutes to be read as this was the first meeting of the year.

Treasurer's Financial Report, Sherry Harris – Sherry presented and explained the Audit Report. Ken made a motion that we accepted the Audit Treasurer's Report, seconded by Jean, and passed unanimously. Sherry then explained the bonding requirements we are under, the sample forms, and our by-laws. The proposed budget will be presented at Back to School night. Motion to pass the proposed budget was made by Jean, seconded by Ken and passed unanimously. Sherry then explained the monthly transaction report in general, then by categories. She then proceeded to highlight some of the line items.

Financial Report as of 09/08/2018:

Budgeted Amount for 2018-2019	\$27,000.00
Total Income YTD	\$11,639.77
Total Expenses YTD	-\$ 4,320.97
Check Book Balance	\$ 7,318.80

Monthly Transaction Report:

08/01/2018 – 09/08/2018

Starting Balance	\$ 3,755.04
Total Deposits & Adjustments	\$ 6,494.00
Total Checks & Other Expenses	-\$ 2,930.24
Check Book Bal & Statement Bal through 09/08/18	\$ 7,318.80

The board thanked Sherry for all of her hard work on keeping the budget and financials straight.

Officer Reports

President, Mandy Hamner-Ford

Reviewed the PTSO liaisons. Looked for a volunteer for the Denim Drive and Karen Simard said she do it. Mandy then gave a report on the Magic/Amazon project this past Saturday. 102 volunteer slots were filled, great attendance by the athletic teams and we raised approximately \$5,000+ that will be coming back to Bird.

Vice President, Vanessa Mauskapf

No report

Membership, Vanessa Mauskapf

Parents/Students – 162

Teachers - 107

Total: 269

Capital Fund: \$250 from Freshman Orientation

Campaign \$240 from last week

Review of positions/events

Summer Volunteer Events: Summer mailings, teacher back to school breakfast, collating papers, and a very successful Orientation.

Back to school Lunch: Very successful.

Bulletin Board: Sherry thanked Vanessa for her help getting it ready for the opening of school.

Community Service: Good turn out by everybody for the Amazon project. Proud of all the hard work that went into it. There was a overall dip in community service hours by the students last year, not sure why, but will look into how to better keep track of their hours.

Home Coming: Open, have some volunteer possibilities. Need help to sell tickets during lunch, sign-up genius for water, snacks, and coat check.

Hospitality: Can be teacher, student, administrator.

Skyhawk of the Month: Coach Troy for chosen for September.

Newsletter: Contents need to be to Vanessa by 9am, Sept. 19.

Store Cards: Approx. \$800 was collected last quarter! Program was explained, and new sign-ups need to change their Kroger card # to KL897 and we need to get out the information to more people. Publix has a new program coming out and the Amazon Smile program was discussed.

Spiritware: Sherry explained the program and thanked Mandy and Whitely for their help. Need help for selling Spiritware during Back to School night. Cancelled lunch block sales this week.

Volunteers: Sherry explained how the program worked and always looking for more volunteers.

WebMaster: Rosemary said she would talk to Stacy about taking it over.

Student Liaisons: Stacy, Junior, not a fan of the new hours. Whitely, Freshman, liked Freshman Fun Day and the student guides that helped everybody.

Principal's Report: Good first week, some bus issues but working on it. Chromebooks going out next Tuesday, and will be maintaining her Sunday Spotlight feature to the parents for the year. Will be focusing on tardiness, absences and literacy. What it means to be a "Skyhawk" Imagining Tomorrow! Setting goals, what the "Bird Way" is all about, Bird Core values. Communicating on Twitter and Fb. Thursday, Friday, and Saturday events will be cancelled due to the impending hurricane.

ADJOURN: 8:27 PM by Mandy