

***L. C. Bird High School
PTSO Meeting Minutes
June 4, 2018***

LOCATION: Library

Meeting called to order at 6:37 PM by Mandy Hamner-Ford

ATTENDEES: Mandy Hamner-Ford, Stacy Makins, Sherry Harris, Amy Jackson, Viola Middleton, Dr. Laura Hebert, Sarah Davis, Pam Adams, Michelle Meyer-Ban, Rosemary Vieira, Vanessa Mauskapf, Ken Kelly, Stacy Ban, Savanna Makins, Ammie Adams

General Membership Meeting

Mandy called the general membership meeting to order at 6:40 PM. Mandy thanked all graduating parents Pam, Amy, and Rosemary and thanked Viola for continuing on after her daughter graduated. Rosemary will continue with a few duties. Stacy handed out awards as a thank you for being a part of the PTSO. Those receiving awards were Viola, Pam, Amy, Rosemary, and Mandy, who will continue to serve on the board. Stacy also presented Dr. Hebert with the Skyhawk of the Month award. Amy noted that we have a quorum. Nominating committee presented slate of officers.

Sherry presented the following slate of officers for 2018-2019 school year: President-Mandy Hamner-Ford, Vice President-Vanessa Mauskapf, Secretary-Ken Kelly, and Treasurer-Sherry Harris. Viola verified that all nominees are PTSO paid members. Sherry announced that if serving in a role for longer than two consecutive terms, a vote is required. A vote was called regarding Mandy and Sherry serving in the same roles of president and treasurer for two consecutive years and all were in favor. Mandy asked for any other nominations from the floor. There were no additional nominations. Nominations were closed by Mandy. A voice vote was conducted and the slate of officers was unanimously approved. Elected officers were presented by nominating committee. The general membership meeting was adjourned at 7:06 PM.

Regular Board Meeting called to order at 7:07 PM

Reading and Approval of Minutes, Amy Jackson

The meeting minutes were presented by Amy. Amy asked for a motion to approve meeting minutes as written. Mandy seconded motion. All were in favor to approve minutes as written.

Correspondence, Amy Jackson

Amy reported that we received four Thank you cards from Dr. Hebert for the core value breakfast, grab-n-go teacher breakfast, baccalaureate ceremony, and all of things we have done over the past seven years. A thank you card was received from Noah Ford for the scholarship. A thank you card was received from Ammie Adams for the scholarship. A thank you card was received from Cabell Harwood, Julian Dixon, Logan Smith, and Will Bigger for the donations towards the Maker Space open house. Amy reported that a condolence card was sent to David Pollock for the loss of his mother.

Treasurer's Financial Report, Sherry Harris

Financial Report as of 06/03/2018:

Budgeted Amount for 2017-2018	\$24,876.00
Total Income YTD	\$28,151.38
Total Expenses YTD	-\$22,122.52
Check Book Balance	\$ 6,028.86

Monthly Transaction Report:

05/07/2018 – 06/03/2018

Starting Balance	\$12,714.27
Total Deposits & Adjustments	\$ 139.00
Total Checks & Other Expenses	-\$ 6,824.41
Check Book Bal & Statement Bal through 06/03/18	\$ 6,028.86

Officer Reports

President, Mandy Hamner-Ford

Mandy reported that she, Sherry, and Ken met with Mrs. Blanton and discussed what events we would not be doing next school year. We will be downsizing the summer mailer, no longer participating in denim drive, and spirit nights will be going away. We will fund the junior marshal luncheon and SOL snacks but will not organize the events. She also reported that we will be changing the chili teacher luncheon.

Vice President, Stacy Makins

There was no report

Viola Middleton, Membership

Viola reported that she is working out the membership numbers with Sherry. Sherry stated that they will look at the numbers and audit at the end of summer.

Review of positions/events

Scholarships: Sherry reported that 6 scholarships were presented and they received 9 applicants.

Awards Ceremonies: Sherry reported that students who earned community service hours for the PTSO received a certificate. 23 students received the Skyhawk award.

Baccalaureate: Michelle reported that she received a lot of positive feedback and even ran out of programs. The group discussed what the Baccalaureate ceremony is and how students perceive it.

Community Service: There was no report

Hospitality:

Grab-n-go Teacher Breakfast: Mandy thanked Sherry for cooking all of the bacon. She reported that Linda and her crew were amazing! Everything went smoothly.

Nurses Appreciation: Amy reported that the nurse and her assistant were both presented with a gift.

End of year Teacher Luncheon: Stacy will organize. Mandy asked Dr. Hebert to put out a request for student volunteers 9 am to 1 pm. Sherry will send the invite to the teachers. Mandy ordered 50 pizza's from Marco's. They will provide half of the pizza's with no tax. Vanessa volunteered to pick up pizzas at 10:50 am. Will serve Lemonade and water.

Junior Marshall's Luncheon: Mandy reported that Liz O'Shea is handling.

Newsletter: Mandy reported that deadline for June issue is due to her by June 18th.

Retirement Gifts: Sherry reported that retiring staff received \$40 gift cards to Applebee's.

Spiritwear Coordinator: Sherry reported that Jack Taylor worked on the Spiritwear cabinet and she presented him with a hoodie as a thank you. Sherry reported that she completed inventory and has placed a fall order. She states that we are almost out of the zebra print and will discontinue its use. We will start selling the leopard print.

Store Cards Program: Rosemary reported that she will look into Publix.

Web Master: There was no report.

Volunteer Coordinator: There was no report.

Bulletin Board: There was no report

Parent Organization Liaisons:

Band Boosters: OPEN

Chorus Boosters: OPEN

Engineering Rocket Boosters: Mandy reported that they have a new director, Dr. Hoover. Gene Anderson is the president of Rocket Boosters. They gave out awards and scholarships, took Sr. Photo, had the Sr. banquet, which Michelle organized.

Orchestra Boosters: OPEN

Athletic Boosters: Pam reported that the last meeting is on the 14th and they still need to fill officer Positions.

Student Reports

Savanna says the food is great! Mandy thanked Stacy and Savanna.

Principal's Report

See attached report

Faculty Report

There was no report

New Business

Going away presentation of poem/gift and reception for Dr. Hebert.

ADJOURN: 8:15 PM by Mandy