

***L. C. Bird High School
PTSO Meeting Minutes
May 7, 2018***

LOCATION: Library

Meeting called to order at 6:34 PM by Mandy Hamner-Ford

ATTENDEES: Mandy Hamner-Ford, Stacy Makins, Sherry Harris, Amy Jackson, Adam Griffin, Sarah Davis, Pam Adams, Rosemary Vieira, Vanessa Mauskapf, Tamika Hines, Jennifer Hubbard, Tenita Stuart, Savanna Makins

Reading and Approval of Minutes, Amy Jackson

The meeting minutes were presented by Amy. Sherry motioned for approval and Mandy seconded. All were in favor to approve minutes as written.

Correspondence, Amy Jackson

Amy reported that thank you cards were received from Monica Cole and Jennifer McDaniel for administrative professional's day gifts. Amy reported that a condolence card was sent to Stephanie Beck for the loss of her sister and a thinking of you card was sent to Kathy Maitland.

Treasurer's Financial Report, Sherry Harris

Financial Report as of 05/06/2018:

Budgeted Amount for 2017-2018	\$24,876.00
Total Income YTD	\$28,062.38
Total Expenses YTD	-\$15,348.11
Check Book Balance	\$12,714.27

Monthly Transaction Report:

04/09/2018 – 05/06/2018

Starting Balance	\$11,980.47
Total Deposits & Adjustments	\$ 1,975.72
Total Checks & Other Expenses	-\$ 1,241.92
Check Book Bal & Statement Bal through 05/06/18	\$12,714.27

Sherry reported that there is \$746 left over after all budgeted expenses and motioned to allocate \$500 of that towards scholarships. All were in favor! Remaining \$246 will go towards unanticipated expenses.

Officer Reports

President, Mandy Hamner-Ford

Mandy reported that we would like to do something for Dr. Hebert at the June meeting. Amy read poem and Sherry motioned to approve up to \$150 to have poem framed. All were in favor! Mandy reported that we will also recognize Viola.

Mandy reported that the **Newsletter** deadline is May 17th by 5:00 PM.

Mandy reported for Michelle Meyer-Ban regarding **Baccalaureate** and asked Sherry if assistance is needed for mailing. Sherry provided information regarding the mailing and offered to help. Mandy will follow up with Michelle.

Mandy reported for Viola regarding **Membership** and we have 539 members comprised of 203 parents, 180 teachers, and 156 students. Viola will get membership information to Vanessa.

Vice President, Stacy Makins

Stacy reported that the last **Eat Out Night** at Marco's went well and we should have a check soon. It was discussed that we will be eliminating Eat Out Nights as a future fundraiser due to lack of success.

Review of positions/events

Nominating Committee: Sherry reported that we need to fill positions. The notice will be in the newsletter, on the bulletin board, on the website, and displayed for engineering week. She will follow up with Dr. Hebert.

Adam stated that we are an AVID school next year and are trying to tie that to the PTSO participation. With AVID, they meet once a month and send 98% of the kids to college. He reported that they have already recruited 52 kids for next year. He will follow up with Dr. Hebert to ensure the notice gets out regarding PTSO.

Sherry reported that she, Stacy, and Amy have all talked to numerous parents trying to recruit. She stated that we may have to eliminate some of the things the PTSO does because of lack of leadership and volunteers.

Mandy reported that she will be vice president if someone would step up to the role of president.

Adam reported that we will find out on Monday or Tuesday of next week who the new principal will be and can discuss with him or her.

Sherry stated that she has to send in report by June 30th listing the officers for next year.

Scholarships: Sherry reported that we received 9 applicants and the scholarship committee will be discussing those applicants. We have \$5,500 in scholarships to give away. She reported that they will list winners in the June newsletter.

Skyhawk Awards: Sherry explained the history of the awards and how they were once called book awards. She explained how the awards evolved into \$20 gift cards for school supplies. She stated that Dr. Hebert and the administration provide the names of the students who should receive this award.

Baccalaureate: Mandy reported for Michelle that she will be meeting with the senior class and sponsor, she has secured a student artist and will finalize the program that week. Michelle has had a difficult time contacting the church and plans to go there in person.

Hospitality:

Core Values Reception: Sherry reported that it went well and we had a full house. She reported that Dr. Hebert expressed that she would like to see this continue!

Skyhawk of the Month: Mandy reported this will be our last nominee for the year. Tenita nominated Dr. Hebert as Skyhawk of the month, Savanna seconded. All were in favor. Sherry will help with write up.

Big Blue Day: Mandy reported for Viola that we will not be having one for May.

Grab n go Teacher Breakfast: Sherry passed around set up and items needed. Set up is tomorrow at 2:00 and only one person has signed up with Sherry. Sarah offered to have kids help set up. Tenita offered to come at 3:00. Wednesday morning Sherry will be here at 5:00 am, Mary will be here at 6:00 am, Mandy will be coming with both of her kids at 6:00 am, Janice by 7:20 am, and Pam will come at 6:00 am. Linda has the bacon which is already cooked. Sherry has biscuits in freezer and sausage. Vanessa has eggs, Juanita is bringing bagels, will have crock pots of gravy, pastries, coffee, and juice. Breakfast will be served from 6:45 am to 9:00 am

Administrative Professionals Day: Amy reported that she gave tumblers to 10 administrative professionals.

Nurse's Appreciations Day: Amy reported that she will be acknowledging the nurse and her assistant with a gift on Friday, May 11th.

Monthly Teacher Appreciation: Vanessa reported that she gave out assorted annuals on April 30th as the last appreciation for the year.

Junior Marshall Luncheon: Mandy reported that Liz O'Shea will order pizzas and give us the receipts. She is handling it all.

End of year Teacher Luncheon: Mandy reported that it will be on June 14th. She stated that last year we ordered Marco's and plated salads. She reported that we need to streamline things so it goes smoothly and last year students helped. Need to get items and volunteers. Mandy will follow up with Dr. Hebert.

PTSO Awards: Sherry reported that kids will get a certificate if they attended a meeting. If they attended 7 meetings, they will get a pin. Vanessa has information regarding community service.

Store Cards Program: There was nothing new to report. Program continues to be successful!

Spiritwear Coordinator: Sherry reported that she has received all invoices for all spiritwear and everything has been paid. Sherry reported that sales were good during engineering orientation. Sherry stated that she will get inventory completed before she leaves for the summer.

Volunteer Coordinator: Sherry reminded everyone to let her know what you need.

Web Master: There was no report.

Bulletin Board: There was no report.

Parent Organization Liaisons:

Band Boosters: OPEN

Chorus Boosters: OPEN

Engineering Rocket Boosters: Mandy reported that they are having their Gala on May 19th.

The students will dress up and have dinner. They do not have enough chaperones yet. They took senior pictures. Scholarship apps were due at the end of April and will be given at awards ceremony on Saturday, June 2nd at Senior banquet.

Orchestra Boosters: OPEN

Athletic Boosters: Pam reported that they have a meeting Thursday at 7:00 PM in SC3. They hope to have officers and are in need of a President and Vice President. They are hoping meeting time change will help with parent attendance.

Student Reports

Savanna asked everyone to come see the Theatre departments musical "Seussical"! Showtime's are this Thursday and Friday at 7:00 PM and Saturday at 2:00 PM.

Principal's Report

There was no report

Faculty Report

Sarah reported that we hosted the area 6 Special Olympics which was organized by the students. She stated that it was an amazing event. She also encouraged everyone to attend Seussical!

New Business

Jennifer, mother of senior student Destiny, wanted to thank the PTSO for all they have done for the past few years. She expressed how much she appreciates all that we do and wanted to attend this meeting to say thank you in person.

ADJOURN: 8:11 PM by Mandy

****NEXT MEETING MONDAY, June 4, 2018 AT 6:30 PM IN THE LIBRARY****